



Orchard House Medication Policy

At Orchard House we can only administer medication that has been prescribed by a doctor, dentist, or medical professional.

Any medication that has been bought over the counter such as cough medicines cannot be given by our practitioners to any child.

Once your child has been prescribed medication then they will need to stay at home for the first 24hrs, to ensure that they have no reactions, and the medication is in their system. In some cases, this may be longer depending on the illness and its incubation period.

Practitioners will add the medication form on the Family app as soon as the child arrives, once the form has been completed the parent must sign and acknowledge to give a member of staff permission to administer the medication on their behalf.

The form will be completed once the medication has been given with a time and witnessed by another practitioner.

Practitioner must ensure that the medication is in the correct box, labelled with the child's name and the date prescribed is checked.

All medication will be kept in a locked container in the fridge, fridge temperature readings are recorded daily. All medication must be returned to the parent at the end of each day.

We have the right to refuse administration of medication if any of the above is not followed.

6th June 2024

